



## UNIVERSITA` DEGLI STUDI DI ROMA "TOR VERGATA"

Dipartimento di Biologia

*Schedule for the Application to the final exam  
for the M.Sc. Biotechnology  
A.Y 2022/2023*

**19-20 March 2024**

As usual, the deadline for submitting the application is 20 days before the graduation session. Applications must be delivered in person to the Student Secretariat. General information on how to present theses is described (in Italian) on the secretariat website [https://segreteria.scienze.uniroma2.it/?page\\_id=275](https://segreteria.scienze.uniroma2.it/?page_id=275)

As a first step, the student must enter the degree application in Delphi, by selecting his supervisor from a drop-down list. Then he has to print the application, pay the relative tax of 16.00 euros and validate the payment.

**February 28<sup>th</sup>:** deadline for the delivery to the students' secretariat ([segreteria-studenti@scienze.uniroma2.it](mailto:segreteria-studenti@scienze.uniroma2.it)) of the following documents:

- 1) signed degree application
- 2) copy of the booklet (if released)
- 3) copy of forms 1 and 2
- 4) copy of a valid identification document
- 5) copy of the payment of 16 euros

For external thesis, the Supervisor MUST also send to the Co-ordinator (email: [andrea.battistoni@uniroma2.it](mailto:andrea.battistoni@uniroma2.it)) and to the MacroArea di Scienze MFN ([paola.blasi@uniroma2.it](mailto:paola.blasi@uniroma2.it)) the *Declaration of the External Supervisor* (that you can find at the bottom of this graduation page).

**March 4<sup>th</sup>:** deadline for sending to the M.Sc. coordinator, prof. Andrea Battistoni ([andrea.battistoni@uniroma2.it](mailto:andrea.battistoni@uniroma2.it)), and to Dr. Silvia Castelli ([silvia.castelli@uniroma2.it](mailto:silvia.castelli@uniroma2.it)), a copy of Form 3 – Thesis Abstract, signed by the Supervisor

**March 8<sup>th</sup>:** The list of opponents will be published on the website

**March 11<sup>th</sup>:** 1) Final deadline for the delivery to the assigned opponent of a copy of

the FINAL thesis file (as a .doc or .docx file); 2) deadline for uploading the thesis in **Delphi**. After completing this step, - the supervisor will be able to access the uploaded document from his/her Delphi menu and validate the thesis.

**March 14<sup>th</sup>**: Deadline for sending by email to prof. Andrea Battistoni and to Dr. Silvia Castelli the copy of the FINAL Powerpoint Presentation.