**Procedures for the filing of the graduation thesis**

1. Two copies of the thesis file, created using a common operating system (MS-DOS, Windows, Macintosh, Unix, etc.) and stored on optical/digital media (CD Rom, DVD) must be delivered to the students secretary's office

2. The file must be in PDF format;

3. The file must be marked with the candidate's enrollment number (e.g. 99999. pdf).

The following identification elements of a thesis in electronic format must be placed in the file containing the thesis inside the CD ROM or DVD.

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| --- | --- |
| Title | Thesis title |
| Enrollment number | Student's enrollment number |
| Name | Student's first and last name |
| Abstract | Summary of the contents of the thesis (e.g.: The aim of the thesis is: max three/four lines) |
| Language \* | (e.g. English) |
| Type of dissertation \* | Typology of thesis (e.g. experimental work) |
| Supervisor | Name and surname of the supervisor |
| Date \* |  |
| Year | Academic year of the graduation session |
| Publisher | Name of the university (University of Rome Tor Vergata) |
| Format \* | Size (in bytes) |
| Authorization to publishing online | through the deposit form with the assent or refusal of the candidate and the Supervisor |

4. The candidate must also deliver the form for the filing of the thesis on optical support (see next page) duly compiled and signed.



**Università degli Studi di Roma “Tor Vergata”**

**Macroarea di Scienze Matematiche, Fisiche e Naturali**

**FILING THE GRADUATION THESIS ON DIGITAL MEDIA**

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