

Dear Student,

For the 2016/2017 academic year, Laziodisu is continuing its commitment towards improving services and streamlining procedures to participate in the competition by accepting students' suggestions, where possible.

By continuing the commitment to guarantee maximum inclusion and the broadest possible access to the right to knowledge - a commitment which last year was tangibly shown by the readmission of those excluded on formalities - the call to competition this year will adopt the maximum limit for ISEE (Equivalent Financial Position Indicator)/ISPE (Equivalent Asset Position Indicator) allowed by the MUIR (Italian Ministry for Education, Universities and Research). In this way, the right to education is restored for those students who were excluded in the 2015/2016 academic year due to the new ISEE regulations, even though their income/assets had not changed.

In order to anticipate the allocation of accommodation places and thus eliminate the difficulties encountered in previous years, the closing date of the Call to Competition has been brought forward. So, remember that the deadline for submitting applications for the 2016/2017 academic year is set for July 28, 2016 at 12pm.

To ensure that equal opportunities are not simply a statement and maternity can really be a free choice, Laziodisu is committed to supporting female students who are staying in Laziodisu halls of residence whilst at university, so during the 2016/2017 academic year areas will be equipped for new-born babies up to six months after birth.

As requested by students, the deposit has been eliminated to facilitate access to accommodation places. Laziodisu is focusing on responsible management of a common asset rather than on the old concept of disciplinary sanctions.

A new regulation will make life in the halls of residence easier by viewing them more as areas for inclusion and participation and meeting places. We also believe that being able to invite family members to stay in guest houses is a way of making students feel more "at home".

As last year, applications must be submitted using a PIN.

Students who already have one from the 2015/2016 academic year may use it this year as well.

We recommend that all those who are submitting an application for the first time or, in any case, do not have a PIN, carefully read Article 19 of the Call to Competition which describes in detail how to obtain one.

Keep the PIN in a safe place: you need it to submit the application and all the necessary documentation. Remember that only applications submitted by entering the PIN will be deemed valid and there is no alternative method of submission.

We also confirm that the section of the form concerning income and family assets has been simplified. If you are an Italian student, you will not have to enter the ISEE value or your family's equivalence scale. Laziodisu will retrieve the data from the INPS (Italian Social Security Agency) database.

Remember that the specific ISEE certification for the right to university education must be requested before July 28 from a CAF (Tax Assistance Centre), an accountant or directly from INPS. You must fill in the ISEE form correctly and complete it before July 28, 2016 if you want to take part in the Laziodisu competition.

Given the positive feedback received regarding the help tools for completing the call to competition, we have renewed the toll free number 800723999. You can ask the operators for generic information about the deadlines and requirements requested.

To help you complete the on-line form correctly, we have updated the "step by step" guide which was introduced last year. We recommend you read it and use it as a support tool to avoid any errors during compilation which may deprive you of the opportunity of a study grant or accommodation place.

If you cannot find the answer you require in the guide or your circumstances are not among those described and you need personalised information, we recommend that you contact the Competition Benefits office of your local ADISU (Agency for the Right to University Education). The addresses are listed in the Call to Competition and the guide.

The Laziodisu Public Relations Office can be reached from Monday to Thursday from 9am to 1pm and from 2.30pm to 4pm, and on Friday from 9am to 1pm, at the number 06.4970241.

[If you prefer, you can write an email to the address: urp@laziodisu.it](mailto:urp@laziodisu.it). The office undertakes to answer with three working days, but will, however, do its best to shorten the waiting times. You will receive a faster answer if you specify your name, surname, date of birth and the university you are attending.

Lastly, remember that the Regione Lazio, in addition to the benefits and services outlined in this Call to Competition, has also put in place an extraordinary plan for young people, aptly named "Generazioni" (Generations) to implement different actions through Laziodisu which may be of interest to you: coworking areas, Porta Futuro Network University, Torno Subito, etc.

[You can find all the information on the website www.laziodisu.it](http://www.laziodisu.it) and on the website of the Regione Lazio.

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TITLE I - General principles, actions and ranking of recipients

Art. 1 - General principles

In compliance with the provisions of the Prime Ministerial Decree of 9 April 2001 “Uniformity of treatment of the right to university education, pursuant to article 4 of Law No 390 of 2 December 1991, of Leg. Decree No 68 of 29 March 2012 “Revision of the initial regulation concerning the right to education and the enhancement of officially recognised university colleges, implementing the power of attorney included in article 5, paragraph 1, letters a) second period and d), of Law No 240 of 30 December 2010 and according to the guiding principles and criteria laid down in paragraph 3, letter f) and in paragraph 6”, in addition to the state and regional law concerning the right to education, Laziodisu will govern access to the competition benefits for the 2015/2016 academic year.

Students requesting benefits must also have the income and merit requirements laid down in this call to competition. Applications are to be submitted using self-certification [1](#) concerning the information requested by the on-line form, except as otherwise indicated for non-EU students.

Art. 2 - Definitions

For the purposes of this call to competition, the following meanings are intended:

- a) for “**Universities**”: the university institutions listed in Annex A or any other state, non-state university; university institutes, institutes for higher education in Arts, Music and Dance with registered sites in the Lazio region which issue official academic qualifications, hereby simply indicated in this call to competition as “Universities”;
- b) for “**student**”: the student who enrolls on courses at the universities indicated in the previous point;
- c) for “**winner**”: the student possessing the merit and income requirements outlined in this call to competition who is named as the winner upon publication of the relevant ranking;
- d) for “**eligible non-winner**”: the student who, although possessing the merit and income requirements envisaged, is not named as a winner in the relevant ranking due to lack of funds;
- e) for “**first-year students**”: students who are enrolled on the first year of a course (three-year degree, single-cycle Masters degree, specialised degree, specialisation school, PhD programmes, etc.);
- f) for “**students enrolled in subsequent years**”: students enrolled in any year after the first year;
- g) for “**disabled students**”: students with invalidities of no less than 66% recognised in Italy [2](#), or recognition of a handicap pursuant to art. 3, paragraph 3, of Law No 104 of 5 February 1992;
- h) for “**on-site students**”: students residing in the municipality in which the university study course they are attending is located and students enrolled in on-line universities;
- i) for “**commuting students**”: students residing in municipalities listed in Annex B to this call to competition or, in any case, less than fifty kilometres from the site of the university study course they are attending;
- l) for “**off-site students**”: students residing in different regions than Lazio or in the municipalities listed in Annex C to this call to competition, or more than fifty kilometres from the municipality where they are attending the university course;
- m) for “**calculated commuters**”: students who, although they have the characteristics required for classification as “off-site” students, do not produce a standard rental contract with a duration of at least ten months in the municipality of the study course and use public residences or other private or institutional accommodation.

Art. 3 - Competition benefits and services

1. Study grants

To assist talented and deserving students who are without means, Laziodisu will allocate, within the limits of the funds available, study grants to attend degree courses.

The maximum amounts have been established as follows: [3](#)

- € 1,929.22 for “on-site” students;
- € 2,821.67 for “commuting” students;
- € 5,118.36 for “off-site” students;

2. Accommodation places

To minimise the difficulties caused by the distance from universities and make it easier to attend university courses, Laziodisu will allocate accommodation places in its own halls of residence, within the limits of availability, for a period of ten months and, in any case, not beyond September 30, 2017.

Only off-site students enrolled at universities with registered sites in Lazio may submit a request for accommodation places.

3. Contribution for international mobility

Students benefiting from Laziodisu study grants, enrolled in universities in Lazio, including those enrolled on PhD programmes, have the right, within the limits of the funds available, to an additional grant to participate in international mobility programmes one time for each degree cycle.

4. Graduation Prize

Students who are “winners” of study 4 grants in the 2015/2016 academic year, enrolled in degree courses under the new and latest system, and who obtain a three-year degree (BA/BSC), second level specialised degree (extra two years) or single-cycle/Masters specialised degree (five years) within the prescribed time of the relevant study course, are eligible to benefit from an additional amount equal to 50% of the study grant obtained for the academic year relating to the degree. The benefit may only be awarded for one study cycle.

For disabled students, the right to benefit from a graduation prize is determined by graduating within the first year after the prescribed course duration.

The right to a graduation prize is subject to the availability of the funds set aside annually. In the event that demand is greater than the available funds, the benefit will be allocated based on a ranking determined by the highest degree grade and, in the case of a tie, based on the lowest ISEE value stated in the last study grant application.

Art. 4 - Recipients of benefits

Italian, EU and foreign students, under Presidential Decree No 394 of 31 August 1999 implemented by Leg. Decree No 286 of 25 July 1998, who enrol at a university with a registered site in the Lazio region. Students may participate if they are enrolled in courses set out by:

1. Ministerial Decree No 509/1999 (new system)

- for three-year degrees;
- for specialised degrees;
- for single-cycle specialised degrees/Masters;
- for specialisation schools (excluding Medical students who benefit from study grants, on-the-job training contracts or other benefits and remuneration) 5;

2. Ministerial Decree No 270/2004 (latest system)

- for degrees;
- for Masters degrees;
- for single-path Masters degrees.

3. **PhD programmes** (excluding students who benefit from study grants or other contributions from the university or other institutions).

Art. 5 - Duration of benefits

The benefits are awarded for passing the first time each level of the study courses indicated below:

- a) **courses for first level degrees or three-year degrees, second level two-year specialised degrees or Masters, single-cycle (5 years) specialised degree/Masters or single-path degrees (1+2 years or 1+4 years), including degrees under the new system for higher education in Arts and Music:** benefits may be claimed for the statutory duration of the study courses starting from the first registration plus one semester for the study grant competition (equal to 50% of the amount); plus two semesters for other competitions;
- b) **PhD programmes** (excluding students benefiting from study grants or other contributions from universities or other public or private institutions): benefits may be claimed for the statutory duration of the study courses starting from the year of first registration;
- c) **specialisation courses 6** (excluding Medical students benefiting from study grants, on-the-job training contracts or other benefits or remuneration): benefits may be claimed for the statutory duration of the study courses starting from the year of first registration;
- d) **courses in institutions for higher education in Arts and Music** (Academies of Fine Arts, Academies of Dramatic Arts, etc.) for degree paths under the old system (exams instead of credits): benefits may be claimed for a period equal to the statutory duration of the courses indicated by the respective educational systems, starting from the year of first registration.

Students who have already received a three-year degree and are enrolled on a single-cycle, five-year degree course may only claim the benefits of this call to competition for the difference in the number of years from when they graduated and the number of years for which the benefits are allocated on a single-cycle degree course (starting from the year of first registration).

Title II - Merit requirements and relevant documentation

Art. 6 - Determining merit requirements

The enrolment year is calculated by taking into account the academic year in which the student enrolled for the first time on a course as indicated below:

Table No 1 – Calculation of enrolment year

Study course	Year of first registration
<ul style="list-style-type: none"> - 1st level three-year degree (BA/BSc) - Single-cycle specialised degree/Masters (five years) 	Academic year in which you registered and/or enrolled for the first time at any university in Italy, after graduating from high school.
<ul style="list-style-type: none"> - 2nd level specialised degree (two years) - Masters 	Academic year following graduation from a three-year degree course in which you registered and/or enrolled for the first time at any university in Italy.
<ul style="list-style-type: none"> - Specialisation school - PhD programme 	Academic year in which you registered and/or enrolled on any type of course for the first time at any university in Italy.

Students who possess the merit requirements indicated below are eligible to claim benefits/services:

First-year students

Students enrolled in the first year of a course for a first level three-year degree, specialised degree, single-cycle/Masters specialised degree, including three-year courses under the new system implemented at Academies/Conservatories/Universities, duly registered for the 2016/2017 academic year, will temporarily obtain benefits based on the requirement for economic conditions. Merit requirements will be assessed at a later date with reference to the different study courses.

The entire amount of the study grant will be paid to those students who gain the merit by August 10, 2017, following verification that the credits have been registered by the university secretariat.

Only half of the overall amount of the study grant (1st instalment) will be paid to those students who gain twenty credits after August 10, 2017, but by November 30, 2017.

Any study grants or other benefits will be withdrawn if the student does not gain twenty credits by November 30, 2017.

a) For students enrolled on single-cycle specialised degree courses in Pharmacy, Chemistry, Pharmaceutical Technology and Civil Engineering-Architecture of the University of Rome - La Sapienza

The final balance of the study grant will be paid if fifteen credits have been gained by August 10, 2017 following verification that the credits have been registered by the university secretariat.

Any study grants or other benefits will be withdrawn if the student has not gained fifteen credits by November 30, 2017.

b) For students enrolled on a specialised course (excluding those for Medicine under Leg. Decree No 368/1999) or PhD programmes (excluding winners of study grants under Ministerial Decree No 224/1999),

the entire study grant and other benefits will be withdrawn if the student is not admitted to the second year

c) For students enrolled in the Academy of Fine Arts and courses for higher education in Arts and Music

which do not foresee the allocation of credits, but only passing exams, the entire study grant and other benefits will be withdrawn if the student does not pass the core exams by September 30, 2017 required for enrolment in the second year, Conditional enrolment in the second year subject to passing the required exams will be deemed grounds for exclusion from the benefits.

In the event of exceptional circumstances, the deadlines for obtaining the merit may be extended by three months, solely for confirmation of the right to a study grant for the 2016/2017 academic year:

- a) the death of a member of the family unit indicated in the on-line application;
- b) hospitalisation for at least ten days by the student requesting a study grant;
- c) the birth of a child;
- d) events deemed to be natural disasters.

The duly documented request for an extension must be submitted, under penalty of exclusion, before the deadline fixed for obtaining the merit required by the call to competition. Acceptance of the request is, however, subject to the discretionary and final decision of Laziodisu.

In the event the request is accepted, the student must communicate achievement of the merit within fifteen days of the deadline for the extension granted, under penalty of forfeiting the benefit.

Students enrolled in subsequent years

The merit requirements will be assessed on the basis of the overall credits/exams obtained from the time of registration up to August 10, 2016.

The minimum requirements to access the benefits under this call to competition are indicated in Table No 2 below.

Table No 2 – Number of credits to be obtained

Year of course 2016/2017	Three-year degree course	Single-cycle specialised degree course	Specialised courses or Masters	degree or two-year
2°	25	25	30	
3°	80	80	-	
4°	-	135	-	
5°	-	190	-	
1° supplementary	135	245	80	
6° (Medicine)	-	245	-	
1° supplementary (Medicine)	-	300	-	

The following are also admissible for obtaining merit requirements:

1) credits gained by attending workshops, internships and training activities, including any credits gained for passing additional exams over time.

The sum of these credits must be stated in the specific field on the on-line form and will be added to the credits gained from exams.

Certification of the above-mentioned credits, issued by the university secretariat, must be enclosed when the application is submitted.

2) credits gained from internships

Recognition of partial credits gained in the 2015/2016 academic year, calculated on August 10 2016, is subject to passing the final exam to be taken before October 31 2016, unless the student in question states that he is unable to sit the exam due to reasons for which the university is responsible.

In this case, the student must sit and pass the final exam by the first exam date set. Certification of passing the final exam of the internship must be transmitted on-line using the PIN.

Failure to pass the exam will lead to the annulment of the credits for the internship in question, which must be promptly communicate by the student to the local ADISU in order to avoid any sanctions foreseen for making false claims.

3) credits from eligibility

These credits must be counted together with those from exams and do not need to be certified or documented.

In order to award benefits, only the credits/exams are valid that have been established for the study path in each degree course. Therefore, any additional credits/exams, taken during the degree course for personal development, will not be taken into account in the competition procedure of this call to competition.

Female students with children

The merit requirements under this article are decreased by 10% for unmarried female students with children under the age of three,

Special circumstances

Students enrolled in subsequent years after the first year must have gained the number of credits indicated in table No 3 below by August 10, 2016 and have been admitted to attend the relevant year for which the credits are requested.

Table 3 – Number of credits to be obtained for each course year – Special circumstances

University	Faculty	Course type	Course	Year of course	No of credits	
Sapienza	Pharmacy	Single-cycle specialised degree (DM. 509)	Pharmacy	2°	20	
				3°	60	
				4°	108	
				5°	154	
				1° supplementary	245	
			Single-cycle specialised degree (DM. 509)	Chemistry and Pharmaceutical Technology	2°	17
					3°	60
					4°	107
					5°	157
					1° supplementary	245
	Engineering	Single-cycle specialised degree (DM. 509)	Civil Engineering - Architecture	2°	20	
				3°	68	
				4°	124	
				5°	170	
				1° supplementary	245	
	Mathematical, physical and natural sciences	Two-year specialised degree (DM. 509)	Astronomy and physics	1° supplementary	63	
	Mathematical, physical and natural sciences	Two-year specialised degree (DM. 509)	Physics	1° supplementary	58	
		Two-year specialised degree (DM. 509)	Chemistry	1° supplementary	48	
LUISS	All faculties	Three-year degree	All courses	2°	31	
				3°	100	
				1° supplementary	155	
	All faculties	Single-cycle specialised degree/Masters	All courses	2°	31	
				3°	100	
				4°	168	
				5°	230	
					1° supplementary	265
					2°	38
					1° supplementary	90

Art. 7 - Determining merit requirements for disabled students

Without prejudice to the provisions regarding the income requirements, for disabled students with invalidities of no less than 66% recognised in Italy or with recognition of a handicap pursuant to art. 3, paragraph 3 of Law No 104 of 5 February 1992, a more favourable merit requirement is envisaged as outlined in the following cases:

Student enrolled in degree courses under the new or latest system

For students enrolled in study courses laid down in Ministerial Decree No 509/1999 and Ministerial Decree No 270/2004, the benefits will be granted for first time passes of courses at each of the levels of first level three-year degrees, second level single-cycle specialised degrees/Masters, second level specialised degrees in the following manner:

- a) for a period lasting nine semesters for first level degree courses starting from the first registration;
- b) for a period lasting seven semesters for second level specialised degree courses starting from the first registration;
- c) for a period lasting thirteen semesters for single-cycle specialised degree/Masters courses starting from the first registration;
- d) for a period lasting fifteen semesters for single-cycle specialised degree/Masters (six years for Medicine) courses starting from the first registration;

Students enrolled in subsequent years after the first year must have gained the number of credits indicated in table No 4 below by August 10 2016 and have been admitted to attend the relevant year for which the credits are requested.

Table 4 – Number of credits to be obtained disabled students

Year of course	Three-year degree course	Specialised degree course	Specialised degree courses or two-year Masters
2°	15	15	18
3°	56	56	-
4°	-	94	-
5°	-	133	-
1° supplementary	94	171	56
2° supplementary	133	222	94
6° Medicine	-	171	-
1° supplementary Medicine	-	222	-
2° supplementary	-	228	-

The number of credits per year of course to be gained by August 10, 2016 in the cases indicated in table No 5 below has been modified as follows:

Table 5 – Number of credits to be obtained disabled students

University	Faculty	Course type	Course	Year of course	No of credits	
Sapienza	Pharmacy	Single-cycle specialised degree (DM. 509)	Pharmacy	2°	12	
				3°	42	
				4°	75	
				5°	107	
				1° supplementary	171	
				2° supplementary	222	
	3°	60				
	4°	107				
	5°	157				
	1° supplementary	245				
		Pharmacy	Single-cycle specialised degree (DM. 509)	Chemistry and Pharmaceutical Technology	2°	10
					3°	42
				4°	74	
				5°	109	
				1° supplementary	171	
				2° supplementary	222	
	Engineering	Single-cycle specialised degree (DM. 509)	Civil engineering – Architecture	2°	12	
				3°	48	
				4°	86	

If the student enrolled in subsequent years after the first year has not gained the number of credits required, he may make use of a bonus in accordance with the method indicated in art. 8 below.

With regard to the competition for study grants, students enrolled in the second year beyond the prescribed number of years will receive an amount equal to 50% of the total benefit.

Art. 8 - Bonuses

Students who do not have the merit requirements may, in addition to the credits actually gained, use a bonus whose value will vary depending on the year of the course being attended as follows **8**

Points of bonus available	Year of course attended
5	If used for the first time to obtain benefits for the second year of the course
12	If used for the first time to obtain benefits for the third year of the course
15	If used for the first time to obtain benefits for the subsequent years of the course

Any residual portion of virtual bonus credits may be used during the rest of the degree path. A student enrolled in a second level specialised degree course may use the residual bonus left over from the three-year degree course to obtain merit requirements, up to a maximum of twelve credits.

The request to use a bonus must be made when filling in the application for benefits.

Students from other university sites not in the Lazio region must provide self-certification of the number of credits used during the previous degree course in order to be able to make use of the bonus. Laziodisu will check the information stated by the student when filling in the application.

The bonus cannot be used by students:

- a) enrolled in second level specialised degree courses, with academic qualifications for courses under the old system and/or foreign qualifications;
- b) enrolled in second level specialised degree courses who have received a three-year degree by switching from the old (merit expressed by exams) to the new system;
- c) enrolled in the first year course for new students of three-year degrees, two-year specialised degrees, single-cycle specialised degrees/Masters;
- d) enrolled on study courses among those for which a bonus can be used which have been recognised for credits/exams taken abroad, including those who have gained foreign qualifications;
- e) enrolled in a subsequent year after the first year who already possess enough credits to obtain the benefits included in the call to competition;
- f) who have fast-tracked the degree path in various ways.

For the purposes of creating the ranking, students who have requested bonuses will be placed in the ranking below those who have effectively gained the merits required.

Art. 9 - Transfers New registration after giving up studies

Benefits will be granted only once for each year and/or course level.

Changing courses

In the event of a change in degree course or a transfer to another university, the number of credits/exams required to allow make use of the benefits will be calculated on how many years have passed since the first registration, namely by taking into account the years of enrolment on the degree course before the change or transfer.

Students who ask for recognition of an academic qualification (exams, qualifications, credits, etc. obtained abroad or in Italy) may, therefore, make use of benefits only for the remaining years of the course to obtain the relevant qualification.

Students who have fast-tracked their university career path or admission to a second level specialised degree course and/or PhD programme or specialisation after total or partial recognition of the qualification (Italian or foreign), must reimburse any benefits/costs of services related to the years of enrolment for which this recognition was used.

Students, who submitted a request to the university for recognition of a qualification and exams/credits obtained abroad or in Italy, must inform Laziodisu thereof when applying for a study grant, under penalty of exclusion from the benefits.

While waiting for the result of the request, payment of any benefits to these students will be suspended until the latter clarify their competition status.

If the qualification or exams/credits are recognised, the student may not make use of the "bonus" for all the types of course levels indicated above.

Under penalty of exclusion from the benefits, the student must produce the documentation concerning the recognition of the foreign qualification/exams by the relevant university by the deadline of March 31, 2017.

Withdrawal from studies

The years prior to the last registration will not be recognised for any students who re-register after withdrawing from their studies, provided that the university has not confirmed the credits/exams gained/passed in the previous university career.

The students may participate again in the competitions organised by Laziodisu, provided that they have repaid, in a single payment before participating, all the amounts received in the period related to the withdrawal or to the cost of services which may have been used.

If such benefits have been provided by another organisation for the right to study, the student must demonstrate, through appropriate documentation, that he has returned the amount received in the years relating to the withdrawal from studies.

Variation

Students are required to notify their local ADISU in the event of the following changes:

- a) withdrawal from studies
- b) change of course and/or transfer to another university site with or without recognition of exams/credits;
- c) study grants awarded by other organisations other than Laziodisu;
- d) other changes to the data included in the application for participation.

Written communication to this end must be made promptly and in any case within one month of taking place.

Art. 10 - Regional tax

In the absence of any indication from your university, the regional tax must be paid into the account of Laziodisu at the Tesoriere dell'Ente - Banca Popolare di Sondrio - IBAN: IT46P0569603211000051111X93.

For the 2016/2017 academic year, the regional tax is 140.00 Euros

When making the payment, the student must indicate the following reason:

T.R. 2016/2017 – University + Tax Code + Student's surname and name

Remember that failure to pay or payment of sums less than the aforesaid amount will have repercussions on your university career.

Students who plan to graduate within the extraordinary session of the 2015/2016 academic year are exempt from paying the regional tax.

Students will not have the right to a refund of the regional tax if they graduate in the extraordinary session of the 2015/2016 academic year and then proceed to enrol in the 2016/2017 academic year, unless they present appropriate documentation proving that the registration has been cancelled by the university in question.

The student is responsible for preserving any documentation proving payment.

TITLE III - Income requirements and relevant documentation

Art. 11 - Determining income requirements

To participate in competitions for the 2016/2017 academic year, the limits for income and assets are as follows **9**:

- ISEE (Equivalent Financial Position Indicator) € 23,000.00
- ISPE (Equivalent Asset Position Indicator) € 50,000.00

Exceeding any one of these values will be grounds for exclusion.

To access the benefits envisaged for the 2016/2017 academic year, all students with assets and income produced in Italy must complete a Declaration of Self-Certification (DSU) for earnings in 2014 (two thousand and fourteen).

In accordance with current regulations **10**, the DSU signed prior to January 15, 2016 will no longer be valid: the option of confirming income/assets declared in previous years is not admissible.

To determine the number of members in the family unit **11**, the indicator for earnings capacity **12**, the indicator for the asset situation **13** and the method of completing the fields for requesting service for the right to study **14**, as well as for all other areas used in calculating the ISEE value, this call to competition refers to DPCM No 159 of 5 December 2013, "Regulation concerning the revision of methods of determining and in the fields of application of the indicator of the equivalent Financial Position Indicator (ISEE)".

The student must make sure that the data entered in the DSU is true and correct.

ISEE certification for concessional services for the right to study is requested in order to participate in Laziodisu competitions.

The certificate, complete with the overview regarding the services for the right to university studies, must be signed at a CAF (Centre for Financial taxation) or at the offices of INPS by the deadline of July 28 2106, under penalty of exclusion from the benefits.

For the sake of this call to competition, the DSU will be taken into consideration only if registered in the INPS database by September 19, 2016. Failure to retrieve ISEE certification at INPS by this date will be grounds for exclusion.

Art. 12 - Documentation on income for non-EU students - Certificate from the Embassy or Italian Consulate

For non-EU students, the income requirement will be calculated on the basis of the sum of the earnings by each member of their family unit in their own country in 2014 and by 20% of the assets possessed on December 31 2015, comparing the value obtained to the parameter of the scale of equivalence applied to the family unit in relation to the number of family members and to any increases.

The economic and financial situation of non-EU students [15](#) is assessed on the basis of the documentation issued by the competent authorities of the country where the income was produced.

This documentation must be translated into Italian by the Italian diplomatic authorities for the country.

For any countries where there are known to be proven difficulties in issuing certification by the local Italian embassy, this documentation will be issued by the competent diplomatic representatives or foreign consulates in Italy on the basis of the indications in Annex D of this call to competition.

If necessary, this certification must be authenticated by the Prefecture. [16](#)

Any property owned as of December 31, 2015 will be valued only in the case of buildings and considered on the basis of the standard value equal to € 500.00 per m².

Income earned as of December 31, 2014 and any assets owned abroad as of December 31, 2015 will be valued on the basis of the average foreign exchange rate of the year in question, determined in accordance with the law and expressed in Euros.

All non-EU students must submit certification of their financial situation. Those students who are unable to submit documentation for earnings in 2014 have the option of declaring their income for 2015.

For foreign students from any of the especially poor countries indicated in Annex E [17](#), the assessment of the income requirement will be done on the basis of the documentation issued by the Italian Representative's Office of their country of origin which should state that the student does not belong to a family known to have a high income or elevated social status.

In the case of students enrolled in universities in their own country linked by agreements or conventions with the university in which they have enrolled in Italy, this documentation may be issued by the foreign university where they are enrolled.

For students enrolled on the first year of a course, the certification in question may be issued by Italian organisations qualified to provide a guarantee of financial coverage under the current registration arrangements for foreign students in Italian universities. In this case, the organisation issuing the certification must state that it undertakes to refund any sums used in the form of services and/or money on behalf of the student, in the event that the services and/or benefits are withdrawn from the latter.

Art. 13 - Documentation of economic requirements for EU students - Self-certification

Students enrolled in the first year or subsequent years from EU countries must follow the procedures indicated for Italian students with the exception of having to submit the DSU.

They can provide self-certification of income/assets produced in EU countries. The income of the above-mentioned students will be assessed in the same way as income earned in Italy, based on the average exchange rate for the same year, as indicated in the "Table of yearly exchange rates" - Annex F to this call to competition. Income earned abroad will be added to that earned in Italy.

Any property located abroad as of December 31, 2015 will be valued only in the case of buildings and considered on the basis of the standard value equal to € 500.00 per m². The indicator of the equivalent economic situation of the family unit added to the indicator of the financial situation abroad cannot exceed the limit established in this call to competition [18](#).

All values are expressed in Euros for EU countries.

EU students who have income/assets in Italy as well must, therefore, present signed ISEE certification by the deadline included in this call to competition.

Title IV - Competition benefits and services

Art. 14 - Student ranking

For the purposes of participating in the competitions included in this call to competition, each student will be given a location status based on the distance between his place of residence and the location of the university he attends.

In the case of students attending a study course at an off-site university location, the ranking will be carried out by taking into account the distance between the municipality of residence and the actual location of the course being attended.

Foreign students, whose entire family or more than half the family resides in Italy, must declare domicile in the same way as Italian students.

The location status will be allocated by Laziodisu based on the information stated as follows:

“Off-site students”

In order for a student to be considered “off-site”, he must reside in a region other than Lazio or in one of the municipalities listed in Annex C to this call to competition.

The student must also demonstrate, by means of a standard rental contract for a minimum duration of ten months, that he is paying for accommodation in the municipality where he is studying.

To this end, indicate the name of the lessor in the on-line application form, as well as all the information on the contract registered at the Italian Revenue Office.

Anyone who has not signed a paying rental contract must indicate in the “domicile” section of the form the intention to complete a contract by December 30, 2016.

Students must enter and confirm, via the PIN, all the details of the completed contract which has been duly registered at the Italian Revenue Office, no later than January 30, 2017.

Whilst waiting for this data to be entered, the student “winner” will be paid the first instalment of the study grant with the amount envisaged for commuters, without prejudice to the integration of the amount at a later date.

If the student, when compiling the form, does not declare his intention to take up paid residence in the municipality where he will be studying, then he will be given a status of “calculated commuter”.

The “non-winner” student (“eligible”) of an accommodation place must enter the rental contract details in order to maintain his “off-site” status.

Foreign students with half their family members living abroad will receive an “off-site” study grant and will be exempt from having to declare a paid place of residence.

Students renting accommodation in religious or private premises must fill in all the relevant fields for that option on the on-line form.

With regard to those enrolled in the University of Cassino and southern Lazio, “off-site” students are those who despite residing in municipalities that are at less than fifty kilometres away take more than sixty minutes to reach the university site or who, in relation to the timetable of the public transport, cannot attend the lectures and who, for this reason, have to rent accommodation near to the university using public residences or other accommodation belonging to private parties or organisations.

Winning students enrolled on PhD programmes will be paid a study grant of the same amount as that of “off-site” students.

“Commuter” students

Students are considered to be “commuters” if they reside in municipalities listed in Annex B to this call to competition or, in any case, within fifty kilometres from the site of the university study course they are attending.

“Off-site” students

For the purposes of this call to competition, students living in the municipality where they are attending the university study course are considered to be “on-site”.

Winners of the study grant under this call to competition who are enrolled on courses taught on-line, remotely or in some similar way, will be given a formal “on-site” status.

Students, subject to restrictive measures on their freedom of movement, who have won a study grant will be given a formal “on-site” status.

Special circumstances or concerning places not listed in Annex B and C to this call to competition will be assessed by Laziodisu on a case-by-case basis, upon specific request, based on the documentation provided by the interested parties in accordance with the provisions of the relevant law [19](#).

Art. 15 - Study grants

Students, in possession of the income and merit requirements, who are declared winners following the publication of the relevant ranking, will have the right to a study grant.

To this end, students must be enrolled at a university by March 31, 2017. Conditional enrolments are not considered valid.

The maximum amount for study grants 20 has been established as follows:

€ 1,929.22 for “on-site” students;

€ 2,821.67 for “commuting” students;

€ 5,118.36 for “off-site” students;

The study grants will be paid in full to students with an ISEE value of less than or equal to 2/3 of the reference limit.

The amount of the study grant will, therefore, be reduced in proportion, up to a half, if the ISEE value exceeds 2/3 and up to the limit.

Payment of the study grant

The first instalment

Payment of the first instalment is due within two months of the publication of the ranking, subject to the availability of funds. Winners will be paid half of the study grant amount due. The sum of €500 will be deducted from accommodation place winners as an advance payment on the cost of the service.

The second instalment

a) will be paid to first-year students as of the end of March 2018, subject to verification that the merit has been obtained and subject to verification that the credit has been registered by the university secretariat, subject to the transfer of the necessary funds by the Regione Lazio:

b) will be paid to students enrolled in subsequent years after the first year as of the end of June 2017, subject to the transfer of the necessary funds by the Regione Lazio:

c) will be paid to students enrolled in PhD programmes and specialisation schools. Payment will occur after verification of enrolment in the year of the subsequent course.

Communication of payment

News about the date of payments will be published in the section “History of results/payments” in the area reserved for students and/or on the institutional website www.laziodisu.it.

“Eligible” and “winning” students must periodically consult the Laziodisu website and/or the section “History of results/payments” to find out when payment will be made to them of the relevant benefit payments.

The student must, without fail, indicate the email address in the on-line form where communications should be received from Laziodisu.

Obligations by the student

Payment of the study grant to the “winners” will be credited to a current account in the name or in the joint name of the student with no charge to the beneficiaries (postal savings books or similar are excluded).

Within six months of the date of publication of the ranking in which the status of “winner” of a study grant is indicated, the student must, without fail, communicate his bank account details, under penalty of forfeiting the benefit. The same applies in the event of changes to the ranking.

If the IBAN code indicated by the student is incorrect or the account is in the name of a different person to the student beneficiary, any fine applied by the Treasury Office will be charged to the student.

In the event of errors attributable to Laziodisu or the bank, a new payment order will be issued.

Any student encountering problems in receiving payment in his name must promptly communicate this in writing to the local ADISU.

Suspension of payments

Payment of the study grant or any other benefits will be suspended for any “winning” students who have to clarify their position, until the necessary documentation is produced. Any discrepancies and/or irregularities must be reported in the section “History of results/payments” which can be accessed via the student’s personal area.

Failure to clarify a position by March 31, 2017 will be grounds for exclusion from all benefits.

Regional tax

“Winning” and “eligible” (non-winning) students of the study grant competition have the right, if already paid, to request the refund by Laziodisu of the regional tax for the 2016/2017 academic year.

Any university enrolment fees paid will be refunded by the university where the student is enrolled [21](#).

Assisted access to canteen services

- a) Students who have been awarded an “on-site” study grant have the right to claim one non-refundable, free meal per day [22](#) in the Laziodisu canteens from January 1, 2017 to December 31, 2017, excluding the periods when the canteen is closed.
- b) “Eligible” (non-winning) students enrolled on a first year course have the right to use the Laziodisu canteen service at the lowest rate indicated by the organisation (1st category).
- c) “Eligible” (non-winning) students enrolled in subsequent years have the right to claim two non-refundable, free meals per day in the Laziodisu canteens from January 1, 2017 to December 31, 2017, excluding the periods when the canteen is closed.

Withdrawal of services

Winning and eligible students who have had their study grant withdrawn must:

- a) return any sums received;
- b) refund the monetary value of any services used;
- c) pay the regional tax, if payment was not made at the time of enrolment.

Students whose study grant has been withdrawn must also settle any payments with the university they are attending.

Refunding any amounts received after withdrawal

Sums must be refunded in a single payment or in instalments within six months of communication of the withdrawal measures. Exceptions will be made in the event of documented cases connected with family/personal problems for which an extension may be allowed of six months/one year.

If the student does not make the payment to the above-mentioned organisation, subject to a report to the competent authorities, legal action will be taken and interest at the statutory rate will be calculated on the credit due.

Laziodisu will also send a request to the university to suspend the university degree course of the student in question until the accumulated debt has been paid off.

Laziodisu may, in any case, deduct the amounts due from any kind of future financial benefits which may be allocated to the student.

Waiver of studies after allocation of the study grant

Waiver of studies during the academic year in which a study grant has been allocated will mean that the student must refund the amounts received, in addition to the sums for any services used.

The regional tax will only be refunded if the above-mentioned waiver is registered and completed before December 31, 2016.

Art. 16 - Accommodation places

In compliance with equal treatment and guaranteeing equal access to accommodation services between non-EU students, Italian students and EU students, Laziodisu will allocate accommodation places in proportion to the number of correct requests submitted.

Allocation of accommodation places to the winners will be carried out based the student's position in the relevant ranking, subject to the division between first-year and subsequent-year students.

In any case, reservation will be made for:

- a) an overall percentage of not less than 20% of the total first-year, non-EU students; accommodation places will be allocated for each nationality in proportion to the number of correct requests submitted respectively by:
- b) an overall percentage of not less than 5% of the total first-year, stateless students and political refugees;

Students who are winners of accommodation places have the right to permanent residence in the university halls of residence for a period of no less than ten months and, in any case, not beyond September 30 2017.

For the academic year 2016/2107, allocation of accommodation places will be take place by the first half of October 2016.

The halls of residence are normally closed during August.

The support service for disabled students will be suspended during August.

Communication of competition results and acceptance of accommodation places

The final results of the competition will be posted on the institutional site in the area reserved for students. The procedure to follow and the deadline by which the student must formally accept the allocated accommodation

place will be communicated at a later date with a special notification. After the deadline for formally accepting the accommodation place has passed, if there are still places available, Laziodisu will scroll down the list.

In this case, any further allocation of places will be communicated via a notification published on the institutional website.

All obligations for communications will be deemed to have been fulfilled and met by means of this notification. After the deadline for acceptance by the organisation has passed, if the student has not followed the procedure in accordance with the required methods, the benefit will be suspended.

Safeguarding the right to maternity

Laziodisu recognises and safeguards the right to maternity and, in the manner and measures laid down in the call to competition and the rules of the halls of residence, will guarantee support during and after pregnancy.

In the event of birth during the allocation period, if suitable areas are available, Laziodisu will guarantee a place for the mother and baby for the first six months. In the final stages of pregnancy and after the birth, Laziodisu will locate a more suitable accommodation place in order to guarantee an adequate and comfortable stay for the student who has been allocated an accommodation place, as well as safeguarding the prerogatives of the other students in the halls of residence.

Moving into accommodation places

The student must go to the hall of residence within the time limits indicated in the notice and produce the following:

- a) a valid identity document;
- b) self-certification stating that he is not suffering from any infectious illnesses which could affect communal living. In the case of health problems that have already been identified (food allergies, illnesses and/or on-going treatments, etc.), the relevant medical documentation must be provided.

Students who are conditional winners of accommodation places, cannot move into their allocated accommodation places until they have clarified their competition position.

Any readmission of students as winners of accommodation places who have been excluded from the final ranking is subject to the availability of places in the Laziodisu halls of residence. In the event that no accommodation places are available, the students in question will, however, be granted an "off-site" study grant, irrespective of whether they have submitted a rental contract.

Laziodisu may decrease the number of accommodation places due to extraordinary work or any other unforeseen reasons at the halls of residence listed in Annex G. In this case, winners of accommodation places will be given an "off-site" study grant instead or an accommodation place in another affiliated private residence. After the deadline for formally moving into the accommodation place has passed, if places are still available, Laziodisu will scroll down the ranking.

In this case, any further allocation of places will be communicated via a notification published on the institutional website.

Students who do not move into the accommodation place within the time frame established in the notification will be deferred to the next round of the ranking.

Cost of accommodation places

Students benefiting from study grants or accommodation places will be charged the gross amount of the average standard cost of accommodation services used or to be used. Students, who only win an accommodation place and not a study grant, will not be charged.

The cost of the service for all **halls of residence in Rome** is fixed as follows:

€ 145.00 per month per accommodation place in a single room;

€ 135.00 per month per accommodation place in a double "superior" room (Residenza Valleranello) ;

€ 125.00 per month per accommodation place in a double room.

For **halls of residence in Latina** it is fixed at:

€ 120.00 per month per accommodation place in a single room;

€ 100.00 per month per accommodation place in a double room.

For **halls of residence in Viterbo** it is fixed at:

€ 120.00 per month per accommodation place in a single room;

€ 100.00 per month per accommodation place in a double room.

For **halls of residence in Casino** it is fixed at:

€ 120.00 per month per accommodation place in a single room;

€ 100.00 per month per accommodation place in a double room.

The amount for the average standard cost of accommodation services will be deducted from the study grant of students who have won study grants or accommodation places in the following manner: € 500.00 in the 1st instalment and the remainder in the 2nd instalment.

The overall cost of the accommodation service for five and a half months will be deducted as follows for students who have been awarded study grants and are enrolled in the first supplementary year beyond the prescribed course duration under the new and latest system: € 250.00 from the 1st instalment of the grant and the remainder to be deducted from the balance.

For the other five and a half months, use of the accommodation service is free given that the right to the grant for the first year beyond the prescribed course duration is 50% of the amount.

Waiver of the accommodation place

Students can waive the accommodation place requested by presenting or sending a communication to the local district ADISU.

The cost of the use of the accommodation will be deducted from the grant of any student who gives up the benefit of the accommodation place after having moved into it.

Maintaining off-site status after giving up accommodation place

For the purposes of this call to competition, any student who gives up an accommodation place can maintain the status of "off-site", provided that he submits a copy of a rental contract for a minimum of ten months, duly registered with the Italian Revenue Agency at the same time as he/she gives up the accommodation place. If not, he will be ranked as a "calculated commuter".

Services for students with disabilities

Students with a degree of disability equal or above 66% or with recognition of a handicap pursuant to art. 3, paragraph 3 of Law No 104 of 5 February 1992 can claim assistance by submitting a request with participation in the cost of the service to the sum of € 65.00 per month. They can also benefit from a transport service by paying a monthly amount of €12.00.

Disabled students should make the payment at their local district ADISU.

Failure to pay the sums due within the time frames indicated will lead to forfeiture of the assistance and the recovery of the amount due by Laziodisu.

Giving up accommodation places and forfeiture

The following are grounds for forfeiting accommodation places:

- a) graduating at the end of the study cycle;
- b) withdrawing from the study course or transferring to a university with a registered site outside Lazio;
- c) carrying out voluntary civil service at the same time where an accommodation place is provided to carry out the aforesaid service;
- d) only in the case of first-year students, the failure to gain the minimum number of credits required within the time frame indicated in the call to competition. In this case, the student will have to refund the cost of the accommodation place used.

For anything not expressly mentioned in this call to competition, please refer to the regulations of the halls of residence or the addresses of the political organisation with regard to the management of accommodation places.

Art. 17 - Contribution for international mobility of students

"Winning" or eligible non-winning" students of study grants, selected by their university for international mobility programmes fostered by the European Union for the 2016/2017 academic year (Erasmus/Socrates), may submit a request for an additional grant.

Laziodisu is making additional grants available for participating in international mobility programmes fostered by the European Union or non-community countries.

The funds available earmarked for additional grants are divided as follows:

- 90% for students in "subsequent years";
- 10% for first-year students enrolled on 2nd level specialised degree courses.

When completing the on-line form, the student must indicate, without fail, the duration of the training experience for which he has been chosen.

The “winning” student must communicate to the local district ADISU his return to Italy within thirty days. The contribution will be paid as a lump sum.

Payment of the contribution, solely for the months authorised and funded by the university (excluding, therefore, any extensions of the stay) is subject to participating in the mobility programme which must be certified by the corresponding Italian university.

The additional grant is for a maximum of € 510.00 on a monthly basis for the duration of the period of stay abroad, up to a maximum of ten months. The amount of any grant awarded from funds by the European Union or any other specific bilateral agreement will be deducted from this amount.

The refund for travel expenses (return journey) will be allowed up to a maximum amount of €150.00.

Any student, awarded an accommodation place, may retain it provided that he is not absent for the training experience for more than ninety days. After this period, the right to an accommodation place will be automatically forfeited.

Therefore, only students whose stay abroad is equal to or less than three months, in the period between November 1, 2016 and October 31, 2017, can submit an application for an accommodation place.

Under no circumstances can the status of “off-site” be given to students who do not provide documentation proving that the period spent abroad with the international mobility programme and the period covered by the rental contract is overall equal to ten months.

Art. 18 Graduation Prize

Students who are “winners” of study grants in the academic year 2015/2016, enrolled on degree courses under the new and latest system, and who graduate within the statutory duration of the relevant study course, may benefit from an additional grant equal to 50% of the study grant obtained in the academic year relating to the degree.

For disabled students, the right to benefit from a graduation prize is determined by graduating within the first year after the prescribed course duration.

Students who have already been declared “winners” of this benefit for a study cycle cannot submit another application.

The students must transmit the application within thirty days of graduating by means of the following procedure:

- a) by completing the on-line form which can be accessed in the area reserved for students;
- b) by transmitting the application on-line using the PIN.

Failure to carry out even one of the steps of the above-mentioned procedure will be grounds for exclusion from being awarded the prize.

Awarding the graduation prize is subject to the availability of the funds set aside annually.

In the event that demand is greater, the benefit will be allocated based on a ranking table determined by taking into account the highest degree grade and, in the case of a tie, based on the lowest ISEE value stated in the latest study grant application.

TITLE V - Application submission and completion

Art. 19 - Procedures and how to complete and submit applications

Registration

Students must register on the system with a “user name” and a “password” of their choice. Anyone who has used the procedure in previous years will have their access credentials confirmed and will not have to register again.

Requesting a PIN

Students enrolled in subsequent years after the first year, already registered on the system, can access their reserved area on the “**Ostium**” page dedicated to authentication procedures and continue by following the various on-screen indications. This procedure must be done by August 4, 2016.

After registration, students accessing the system for the first time, namely those who are participating for the first time in the sole Call to Competition, can continue in two ways:

- a) **from their own “reserved area”** by entering the “Ostium” section and continuing the authentication by following the various on-screen indications. The procedure terminates with the printing and sending of the request for a PIN by registered letter, with acknowledgement of receipt, by the final deadline of July 28 2016.
- b) **by going to the Study Grants Office of the nearest ADISU** and completing the authentication directly at the counter by presenting a valid identity document and a photocopy of it. This procedure must be completed by August 10, 2016 at 12pm.

On-line transmission of the application - first step

From May 5, 2016 up to July 28, 2016 at 12pm, students may complete the on-line application and state that the data entered is true.

Students who have not completed the on-line form using the above-mentioned procedure by July 28, 2016 at 12pm will be officially excluded and will, therefore, not be able to proceed to the second step.

Once **all the sections of the form** have been completed, the system will automatically acknowledge receipt of the application and issue an id number.

The application can be transmitted in this phase with a PIN for those who have one or without a PIN for anyone who is waiting to receive one.

In both cases, the system will automatically acknowledge receipt of the application by issuing an id number.

Publication of preliminary ranking

By August 2, 2016, Laziodisu will publish the preliminary results of the competitions in order to notify students of their personal position regarding any adjustments/additions required.

Changes, corrections, additions

From August 2 to 10, 2016, the on-line form will be re-opened. Access will be allowed again so that students can make any adjustments/additions to the statements made in the first step via the function “Enter variation/addition” and then continue to the mandatory submission phase via the PIN and the function “submit application”.

Final submission of the application via the PIN - second step

The only way allowed to submit the application and the documentation required is via the PIN. The student, whether he confirms the data previously entered or makes changes, must complete the on-line submission via the PIN, under penalty of exclusion, by the final deadline of August 10, 2016 at 5pm.

In the event of multiple sends, the last application sent via the PIN before the deadline, will be taken into account.

A) Students from non-EU countries must attach the following documentation in digital format:

- a copy of the permit to stay (or paper documentation certifying the request/renewal of the permit). A copy of the passport will be accepted provisionally whilst waiting for the original documentation which must be presented by March 31, 2017 at the Competition Benefits Office of the local ADISU, under penalty of forfeiting the benefit.

- an income statement for 2014, an assets statement for 2015 and the number of family members in 2016 issued by the Italian Consulate in the country of origin.

A copy of the passport will be accepted provisionally whilst waiting for the original documentation which must be presented by March 31, 2017 at the Competition Benefits Office of the local ADISU, under penalty of forfeiting the benefit.

B) Italian students residing abroad and with income earned abroad (which cannot be self-certified pursuant to art. 12 herein above) must attach the original income statement issued by the Italian Consulate in the country where the income was earned.

Provisional documentation will be accepted temporarily whilst **waiting for the original** which must be presented by March 31, 2017 at the Competition Benefits Office of the local ADISU, under penalty of forfeiting the benefit.

Failure to respect the time frames and the requested procedures, and the submission of the application using a different method than via the PIN and/or not compliant with the above, will result in exclusion from all the benefits.

Art. 20 - Deadlines

Submitting applications	
From May 5, 2016 to July 28, 2016 at 12pm	Compilation and transmission of the on-line application

	(first step)
From August 2, 2016 to August 10, 2016 at 5pm	Deadline for making corrections in the event of any mistakes/errors. Sending of application for participation via the PIN.
Requesting a PIN	
By July 28, 2016	Deadline for sending the PIN request to the ADISU by registered letter with signed-for receipt
By August 4, 2016	Deadline for requesting the PIN on-line for students already registered in previous years
By August 10, 2016 at 12pm	Deadline for identification in person at the local ADISU office and modification of the mobile phone number already registered on the system for receiving the PIN.
DSU/ISEE	
By July 28, 2016	Signing the DSU for services for the right to study (only for students with income in Italy)
September 19, 2016	Deadline for retrieval of DSU from the INPS database
Enrolment	
March 31, 2017	Cut-off for enrolment at a university and final deadline to clarify your competition position

TITLE VI - Creation, publication and scrolling of ranking

Art. 21 - Criteria for ranking

For the 2016/2017 academic year, the funds and services available for the competitions indicated in this call to competition are split as follows:

- 25% for first-year students
- 75% for students in “subsequent years”;

Depending on the verification of the requirements, on the position in the ranking and the availability of funds for each competition posted, the student can be ranked as:

- “winner”;
- “eligible (non-winner)”;
- “excluded”.

Students will be declared “eligible (non-winners)” who, even though they possess the requirements requested, cannot be declared “winners” due to lack of funds.

The choice of beneficiaries **24** of the competitions included in this call to competition will be made on the basis of the following criteria:

a) **“First-year students enrolled in the 1st year”**: the preliminary and the final ranking carried out without any distinction for universities, study courses and level of study courses will be in increasing order based on the ISEE value. If the ISEE value is the same, **25** then the age of the oldest student will be taken into account.

b) **“Subsequent years”**: the preliminary and the final ranking tables will be drawn up on the basis of the “joint coefficient” obtained with the following formula:

$$C = 0,7 \times \text{CFNRip} + 0,04 \times \text{MediaN} + 0,26 \times \text{ISEEN}$$

where CFNRip is the merit coefficient which is standardised and determined again, based on the use of any bonuses and the possible acquisition of more credits than those envisaged by the DPCM;

$$\text{CFNRip} = \frac{\text{CFN} - \text{CFN}_{\text{min}}}{\text{CFN}_{\text{max}} - \text{CFN}_{\text{min}}}$$

in which CFN is the standardised merit coefficient:

Merit gained - Minimum merit envisaged

Maximum merit allowed - Minimum merit envisaged

The two extremes, the maximum and the minimum, are based on the distribution of the credits of all the students of the current academic year.

MediaN is the average of the standardised grades:

$$\text{MediaN} = \text{Media } 18$$

and ISEEN is the standardised ISEE:

$$\frac{1 \text{ ISEEDSU}}{\text{ISEE max}}$$

in which the maximum ISEE value is the limit indicated by the call to competition.

For students enrolled in subsequent years of PhD programmes or specialisation courses, the ranking will be strictly in increasing order of ISEE values. Each ADISU will transmit the list of beneficiaries of the competitions to the relevant universities to follow up on their competences.

Scrolling down the ranking tables

After publication of the final results, in case of allocation of additional funds, they will be awarded, using the same criteria indicated in the previous article, to students who are "eligible (non-winners)" up to the amount of available resources.

Communication to students of the change in status from "eligible" to "winner" will be given in the section "History of results/payments", which can be accessed from students' reserved area on the website www.laziodisu.it, as well as through specific notifications.

The amount for free meals that have been consumed, calculated on the 1st band rate, will be charged to the students named as winners of study grants after subsequent allocations.

Art. 22 Publication of competition results

The preliminary/final competition results will be published by Laziodisu and posted on the website www.laziodisu.it.

The publication of the ranking tables and any other competition-related communications will be done on the basis of the procedures which guarantee protection of confidentiality with reference to personal data in accordance with the law. To this end, when applying each student will be allocated an individual code to check and consult the relevant ranking.

The final results of the competition for accommodation places will be published by **September 19, 2016**.

The final results of the competition for study grants and additional contributions for training experiences abroad will be published by **October 7, 2016**.

The ranking for the Graduation Prize competition will be published by the first semester of 2017.

In the event of errors or omissions, Laziodisu may readmit students who have been excluded from the final ranking, for reasons of self-defence and/or on duly motivated appeals.

In the event of an adverse outcome of the final results of the ranking, students who are interested may lodge a prompt appeal with the Lazio Regional Administrative Tribunal (T.A.R.) within sixty days of the publication.

They may also lodge an appeal with the Head of State within the time frame indicated.

Art. 23 Grounds for exclusion or forfeiture

The following students are excluded from the competitions:

- a) "first inputs" who, having chosen the option to request a PIN by registered letter with acknowledgement of receipt, do not request the PIN by July 28, 2016;
- b) "first inputs" who, having chosen the option to request a PIN in person do not go to their local ADISU for identification before 12pm of August 10, 2016;
- c) those who have already submitted an application for a study grant in previous years, but have not sent the PIN request form by August 4, 2016 at 12pm;
- d) those who do not send the final request for a PIN;
- e) those who send the application by registered letter with acknowledgement of receipt instead of sending it by entering the PIN;
- f) those who do not send the application using the methods and terms indicated in this call to competition;
- g) those who do not enrol at a university by March 31, 2017 and/or do not put their administrative position in order before the final deadline of March 31, 2017;

- h) those who exceed the income/asset thresholds laid down by this call to competition;
- i) those who sign the DSU for the services for the right to study after July 28, 2016;
- j) those whose DSU cannot be retrieved from the INPS database by September 19, 2016;
- k) those who do not attach the income and asset documentation to the application in digital form with reference to household income earned abroad (which may need to be supplemented) by August 10, 2016;
- l) those who have income/assets earned abroad and do not produce the original documentation for household income by March 31, 2017;
- m) those who give up their studies before completing the academic year;
- n) those who do not promptly communicate, and, in any case, within thirty days of the event, any variation concerning the data declared, including change of residence, domicile, etc.;
- o) those who are in a situation where, pursuant to this notice and the regulations herein, are not entitled to claim the benefits;
- p) those who make false statements.

Benefit of a study grant will be declared forfeit if students do not communicate their bank account details within six months of being awarded the status of "winner" of a study grant.

The following students are excluded from the competitions with particular regard to the merit requirement:

- a) those enrolled in subsequent years after the first year who change study course during the same academic year, with recognition of a lower number of credits/exams than the requirements requested for participating in the competition;
- b) those enrolled in a first year who do not obtain the merit required in the call to competition by the deadline indicated herein;
- c) those who already have a degree/diploma of the same level;
- d) those who have obtained recognition of an academic qualification gained abroad and enrol on a study course at the same level;
- e) those enrolled or have been previously enrolled as "fuori corso intermedio" (accepted with reserve) or "repeating" (except for students enrolled repeating the 3rd year of a three-year degree - in the Faculty of Engineering of the University of Rome "Tor Vergata" or repeating the 2nd year - of a specialised degree in the Faculty of Engineering at the University of Rome "Tor Vergata");
- f) those who have changed degree course and have re-registered on the same course year;
- g) those who, after transferring to a different study location, are enrolled in the same course year at the one at the previous university;
- h) those whose circumstances do not comply with the benefits included in this call to competition due to other laws and regulations
- i) those who have a public/private study grant for the same academic year and/or course, except for supplementary grants for training or research activities with periods of stay abroad and grants for providing support awarded by the university, as well as other benefits for which the current law allows for cumulation;
- j) those who already have an academic qualification from a course lasting a statutory five years and enrol on a 1st or 2nd level degree course;
- k) those who enrol in the first year of 2nd level specialised degree courses and have an academic qualification for a five-year study course. These students may participate as if they were enrolled in the second year of a specialised degree;
- l) those who are enrolled on more than one study course at the same time or enrolled on a new study course and have not completed the previous one (graduating or withdrawing), except as permitted by the Ministerial Decree of 28 September 2011.
- m) those who do not have the formal or substantial requirements indicated;
- n) those who are winners or recipients of grants awarded by other public or private organisations/parties, including those allocated by the Ministry of Foreign Affairs. In this case, the students concerned may, however, opt for benefit awarded by Laziodisu upon producing proof of withdrawal sent to the other organisation;
- o) those who have been excluded from the benefits for the remaining period of study;
- p) those who transfer to another university with a registered site outside the Lazio region;
- q) those who have already graduated from their study cycle;
- r) those who have formally given up their studies.

The following students are excluded from the competitions, with particular regard to the benefit of "accommodation places":

- a) those who have had an accommodation place revoked in a previous academic year for having allowed it to be improperly used by others or for other reasons indicated;
- b) those who have given up their studies or have transferred to a university with a registered site outside Lazio;

c) those who are carrying out voluntary civil service at the same time, where an accommodation place is provided to carry out the aforesaid service.

The following students will **forfeit** their right to an accommodation place:

- a) first-year students who have not gained the minimum merits required within the time frame indicated in the call to competition;
- b) students who have already graduated from their study cycle.

TITLE VI - Verification and withdrawals, sanctions, communication obligations

Art 24 - Verifications

Laziodisu, in accordance with the law, will carry out detailed checks on the truthfulness of the self-certifications provided by students who are nominated as “winners” or “eligible (non-winners)” of the competitions. To this end, in addition to requesting all the documentation from the student to prove the truthfulness of the self-certification, the organisation may also perform any investigations it deems appropriate, by referring to the following institutions:

- a) Revenue Police;
- b) State Financial Administration;
- c) Municipal Administration;
- d) Territorial Agencies;
- e) Educational establishments of all types and at all levels;
- f) Social insurance funds;
- g) Universities and other offices holding data concerning the financial circumstances/academic merit/personal data.

Laziodisu may also conduct spot income checks, diversified by type of studies and/or year of the course and/or income groups, using computerised access to the Italian Revenue Agency database.

Detection of discrepancies and relevant sanctions

If during the control procedures, discrepancies are detected between what was declared by the student and the findings of the checks, Laziodisu will suspend the benefits and initiate the consequent administrative procedures against the person concerned.

Where it is proven by the surveys carried out that the student has made false statements about himself or his family unit, and therefore exceeds the ISEE or ISPE limit, subject to the provisions laid down by art. 316 ter of the penal code, he will lose the right to claim the benefits, and will be subject to an administrative sanction. This will entail the payment of a sum three times the amount received, and the reimbursement of the costs of any services used and forfeiture of the right to obtain other funds for the duration of the studies, in accordance with article 10, paragraph 3 of Legislative Decree 68/2012.

Art. 25 - Information pursuant to Leg. Decree 196/2003

Prior to the completion of the on-line application, the student will be informed about the processing and dissemination of data and information required under Article 13 of Legislative Decree no. 196/2003.

Before completing the application, the student will take due note of the contents of the relevant statement and, in particular, that:

- a) in completing the application, the student states that he has taken due note of what is contained in the relevant report and, in particular, that:
- b) the data is processed lawfully and correctly in written and/or on magnetic, electronic or computer media. Specific security measures are taken to prevent data loss, illicit or incorrect use and unauthorized access;
- c) data must be provided in order to fulfil the legal requirements relating to the right to education and accounting and tax obligations. The refusal to provide or the failure to consent to data processing will mean that the benefits cannot be provided;
- e) the student can, at any time, exercise all the rights provided by Leg. Decree 196/2003;
- f) data may be accessed and transmitted to other parties, in accordance with the law, for any checks and the processing within their scope;
- g) personal data will be used for the institutional purposes of Laziodisu, as well as to provide information about initiatives, activities and benefits to the students who are awarded study grants.
- h) the ranking is published in respect of the protection of confidentiality and protection of personal data.

For the purposes of this announcement and any other subsequent and related activities, Laziodisu is responsible for the processing of personal data in Via C. De Lollis, 24b 00185 Roma.

Rome, 5 May, 2016

The Deputy Director General
Antonio De Michele

Notes

- 1 Art. 46, 47, 71, 75 and 76 of DPR No 445/2001
- 2 DPCM 9 April 2001, Art.14
- 3 Ministerial Decree 14 July 2015 No 486
- 4 DPCM of 9 April 2001 art 3 paragraph 5
- 5 Leg. Decree N° 368/1999
- 6 Leg. Decree N° 368/1999
- 7 DPCM 9 April 2001, Art.14
- 8 DPCM 9 April 2001, art. 6 para. 6
- 9 Ministerial Decree No 174 of 23 March 2016 "Update of ISEE and ISPE thresholds for the 2016/2017 academic year".
- 10 DPCM No 159 of December 5, 2013 Regulations concerning the revision of rules for determining and applying the Equivalent Economic Situation Indicator (ISEE).
- 11 DPCM No 159 of December 5, 2013 Regulations concerning the revision of rules for determining and applying the Equivalent Economic Situation Indicator (ISEE), art 8.
- 12 DPCM No 159 of December 5, 2013 Regulations concerning the revision of rules for determining and applying the Equivalent Economic Situation Indicator (ISEE), art. 4.
- 13 DPCM No 159 of December 5, 2013 Regulations concerning the revision of rules for determining and applying the Equivalent Economic Situation Indicator (ISEE), art. 5
- 14 DPCM No 159 of December 5, 2013 Regulations concerning the revision of rules for determining and applying the Equivalent Economic Situation Indicator (ISEE), art 8.
- 15 DPR No 134 of 31 August 1999, art. 46 paragraph 5
- 16 Law No 15 of 4 January 1968, article 17, paragraph 4 The authentication of signatures is not necessary for deeds and documents issued by the following Embassies and/or Consulates which are part of the European Convention in London on July 7 1968; Austria, Cyprus, France, Germany, Greece, Ireland, Liechtenstein, Luxembourg, Norway, Netherlands, Poland, Portugal, Czech Republic, Republic of Moldova, United Kingdom, Romania, Spain, Sweden, Switzerland, Turkey.
- 17 Ministerial Decree of 8 May 2001
- 18 DPCM 9 April 2001, art. 5 para. 9
- 19 DPCM of 9 April 2001
- 20 Ministerial Decree No 486 of 14 July 2015
- 21 Law 537/1993, art. 5, para. 20
- 22 DPCM of 9 April 2001 art 9 paragraph 2
- 23 DPCM of 9 April 2001 art 3 paragraph 5
- 24 DPCM 9 April 2001, art.4
- 25 DPCM 9 April 2001, art. 15 para. 16

Generazioni

Laziodisu is in the forefront of the management of Generazioni, the new extraordinary plan of the Regione Lazio to strengthen opportunities for young people.

The plan envisages actions including the creation of:

- “Coworking sites”
- “Porta Futuro Network University”
- “In Studio”
- “Torno Subito”

The following is added to these actions:

- “Fund for Microcredits and Microfinance”

The objectives of the Plan (through the five actions listed above) can be summarised in:

- experimenting with individual and collective projects by young, unemployed people to take part in work experience activities and increase their skills and improve their accomplishments, as part of forms of collaborative economy;
- increasing the employment opportunities at the end of the projects funded by the Plan, by finalising collective and individual projects aimed at creating social enterprises, self-employment or employment;
- developing and strengthening common advanced services, focusing on partnership processes and public/private regional networks, as part of the regional system to support employment development processes of young people, adults and territories.

All the information to actively participate in the [Generazioni](#) project can be found on the website of the Lazio region and the Laziodisu website.

Annex A - ADISU sites

Adisu Roma Uno

Via Cesare De Lollis, 22 00185 Roma
Telephone: 06.4970315 – 06.49707533 – 06.49707534 – 06.49707535
– 06.49707536
– 06 4970 7542 – Fax 06.4970251

Opening hours (front-office)

Monday and Wednesday from 9am to 12.30pm,
Tuesday and Thursday from 2.30pm to 4pm

Opening hours for telephone enquiries

Monday and Wednesday from 2.30pm to 4.30pm,
Tuesday, Thursday and Friday from 9.30am to 12.30pm

For students enrolled at:

- "Sapienza Università di Roma" and separate sites;
- Accademia di Belle Arti di Roma (Academy of Fine Arts);
- Libera Accademia di Belle Arti "Rome University of Fine Arts";
- Accademia Nazionale d'Arte Drammatica "S. D'Amico" (National Academy for Dramatic Art);
- Conservatorio "Santa Cecilia" di Roma (Conservatory);
- Istituto Sup.re di Industrie Artistiche di Roma "I.S.I.A" (Institute for Industrial Arts);
- Conservatorio Statale di musica "O. Respighi" di Latina (State Conservatory of Music);
- Accademia di Costume e Moda (Academy of Costume and Fashion);
- Istituto Centrale per il Restauro e la Conservazione (Central Institute for Restoration and Conservation);
- Saint Louis College of Music;
- Università Europea di Roma;
- LUISS Libera Università Internazionale degli Studi Sociali Guido Carli (International University of Social Studies);
- Libera Università Maria SS. Assunta "LUMSA";
- Università degli studi di Roma "Foro Italico";
- SSML San Domenico, High School for Cultural-Linguistic Mediation.

Adisu Roma Due

Via Cambridge, 115. 00133 Roma
Telephone 06.204101 – 06.204101303 – 06.204101306 –
06.204101380
– Fax 06.204101307

For students enrolled at:

- Università degli Studi "Tor Vergata"

Adisu Roma Tre

Via della Vasca navale, 79 00146 Roma
Telephone 06.55340725 – 06.55340737 – Fax 06.5593852

For students enrolled at:

- Università degli Studi "Roma Tre";
- Accademia di Danza di Roma (Academy of Dance Rome);
- Istituto Superiore per la Conservazione ed il Restauro (Institute for Conservation and Restoration);
- Università degli Studi Internazionali di Roma "UNINT";
- Università Campus BioMedico
Scuola Superiore per Mediatori Linguistici "Gregorio VII" (High School for Cultural-Linguistic Mediation)

Adisu Cassino

Via Garigliano 86/A 03043 Cassino
Telephone 0776.391711 – 0776.391705 – 0776.3258239

For students enrolled at:

- Università degli Studi di Cassino e del Lazio meridionale and separate sites (University of Cassino and southern Lazio);
- Accademia di Belle Arti di Frosinone (Academy of Fine Arts);
- Conservatorio "L. Refice" di Frosinone (Conservatory);
- Distance Learning universities.

Adisu Viterbo

Via Cardarelli, 75 01100 Viterbo
Telephone 0761.270610 – 0761.270611 – Fax 0761.274666

For students enrolled at:

- Università degli Studi della Tuscia;
- Accademia di Belle Arti di Frosinone (Academy of Fine Arts);

This list has a summary value: students enrolled at universities and institutes of high education for Arts, Music and Dance, not listed in this Annex and recognised by the Ministry of Education, may submit an application.

Albano
Laziale
Anguillara
Ardea
Ariccia
Bracciano
Campagnan
o Capena
Casape
Castel Gandolfo
Castel Madama
Castel S. Pietro
Castelnuovo di
Porto Cerveteri
Ciampino
Colonna
Fara
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Agosta
Alatri
Allumiere
Alviano
Alvito
Amaseno
Amatrice
Anagni
Anticoli
Corrado
Antrodoco
Anzio
Aprilia
Aquino
Arce
Arcinazzo
Arlena di Castro
Arnara
Arpino
Arsoli
Artena
Ascrea
Atina
Attigliano
Ausonia
Bagnoregio
Barbarano
Bassano di Sutri
Bassano in
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Bellegra Belmonte
Castello
Belmonte in Sabina
Blera
Bolsena
Bomarzo
Borbona
Borgo Velino
Borgorose
Boville Ernica
Broccostella
Calcata
Camerata Nuova
Campo di mele
Campoli Appennino
Canale Monterano
Canepina
Canino
Cantalice
Cantalupo
Canterano
Capo di monte
Capranica
Capranica Prenestina
Caprarola
Carbognano
Carpineto
Casalanico
Casalvieri
Casaprota
Casperia
Cassino
Castel di
Tora

Castel S. Angelo Castel S. Elia Castelforte
Castelliri
Castelnuovo di Farfa Castelnuovo Parano
Castiglione Teverino Castro dei Volsci
Castrocielo
Cave Ceccano Celleno Cellere
Ceprano Cerreto Cervara Cervaro
Ciciliano Cineto
Cisterna di Latina Città ducale
Città reale
Civita Castellana Civitavecchia Civitella
d'Agliano Civitella S. Paolo Colfelice
Collalto Sabino Colle di Tora Colle S.
Magno Colleferro Collegiove Colleparado
Collevecchio Colli sul Velino Concerviano
Configni Contigliano
Corchiano
Coreno
Ausonio
Cori
Cottanello
Esperia
Fabrica di Roma
Faleria
Falvaterra
Farnese
Ferentino
Fiamignano
Filacciano
Filettino
Fiuggi
Fondi
Fontana Liri
Fontechiari
Forano
Formia

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Genazzano
Gerano
Giuliano di Roma
Gorga
Gradoli
Graffignano
Greccio
Grotte Castro
Guarcino
Ischia di Castro
Isola Liri
Itri
Jenne
Labico
Labro
Latera
Latina
Lenola
Leonessa
Licenza
Longone
Sabino
Lubriano
Maenza
Magliano Romano
Magliano Sabina
Mandela Manziana
continues on next page

Marano Equo
Marcellini
Marta
Mazzano Romano
Micigliano
Minturno
Mompeo
Montalto di Castro
Montasola
Monte Romano
Monte S. Biagio
Monte S. Giovanni in Sabina
Monte S. Giovanni
Campano Montebuono
Montefiascone
Monteflavio
Montelanico
Monteleone Sabino
Montenero Sabino
Monterosi
Montopoli
Montorio Romano
Moricone
Morolo
Morro Reatino
Nazzano
Nepi
Nerola
Nespolo
Nettuno
Norma
Olevano
Onano
Oriolo Romano
Orte
Orvinio
Paganico
Sabino Paliano
Palombara Sabina
Pastena
Patrica
Percile
Pescorocchiano
Pescosolido
Petrella Salto
Piansano
Picinisco
Pico
Piedimonte S. Germano
Piglio
Pignataro Interamna
Pisoniano
Pofi
Poggio Bustone
Poggio Catino
Poggio Mirteto
Poggio Moiano
Poggio Nativo
Poggio S. Lorenzo

Pontecorvo
Pontinia
Ponzano Romano
Posta
Posta Fibreno
Pozzaglia Sabina
Priverno
Proceno
Prossed
i Rieti
Rignano Flaminio
Riofreddo
Ripi
Rivodutri
Rocca Canterano
Rocca d'Arce
Rocca di Cave
Rocca Massima
Rocca S. Stefano
Rocca Sinibalda
Roccagiovine
Roccagorga
Roccantica
Roccasecca
Roccasecca dei
Volsci Roiate
Ronciglione
Roviano
S. Ambrogio sul Garigliano
S. Andrea sul Garigliano
S. Apollinare
S. Biagio
Saracinesco
S. Donato Val di Comino
S. Elia Fiumerapido
S. Felice Circeo
S. Giorgio a Liri
S. Giovanni Incarico
S. Lorenzo Nuovo
S. Marinella
S. Oreste
S. Polo dei Cavalieri
S. Vito Romano
S. Vittore
Sabaudia
Salisano
Sambuci
Santopadre
Saracinesco
Scandriglia
Segni
Selci
Sermoneta
Serrone
Settefrati

Sezze
Sgurgola
Sonnino
Sora
Soriano nel Cimino
Sperlonga
Spigno Saturnia
Ss. Cosma e Damiano
Stimigliano
Strangolagalli
Subiaco
Supino
Sutri
Tarano
Tarquinia
Terelle
Terracina
Tessennano
Toffia
Tolfa
Torre Cajetani
Torri in Sabina Torrice
Torrice
Sabina Torrita
Tiberina
Trevi nel Lazio
Trivigliano
Turania
Tuscania
Vacone
Valentano
Vallecorsa
Vallemaio
Vallepia
Vallerano
Vallerotonda
Vallinfreda
Valmontone
Varco Sabino
Vasanello
Vejano
Veroli
Vetralla
Vicalvi
Vico nel Lazio
Vicovaro
Vignanello
Villa Latina
Villa S. Lucia
Villa S. Stefano
Villa S. Giovanni in Tuscia
Viterbo
Viticuso
Vitorchiano
Vivaro
Romano

ANNEX D - Outline of Consular declaration

The declaration must be issued by the competent diplomatic or consular representative in Italy and then, authenticated by the Office of the Territorial Government (Prefecture). Laziodisu reserves the right to transmit data declared to the Italian Consulates abroad for checks on truthfulness and to prosecute in the event of false statements as required by law.

The Embassy/The Consulate of _____

having viewed the documentation presented by the student:

Surname _____ Name _____

Date of birth ____/____/____ Place of birth _____ Nationality _____

Sex M F Marital status: Single Married Widow/er Clergy

Passport n° _____ Date of issue ____/____/____

DECLARES

that the family unit of the student comprises:

N°	Surname	Name	Date of birth	Family relationship	Gross income in Euros
1					
2					
3					
4					
5					
6					

DECLARES

that the overall gross income of the family unit for the year 2014 2015 was equal to _____ Euros by applying the average exchange rate for the year in question

DECLARES

that the overall assets of the family as of 31 December 2015 was as follows:

a) Owner of the place of abode as of 31/12/2015: No Yes with

an overall floor area of _____ square metres.

b) Owner of other buildings (including those possessed abroad) as of 31/12/2015, with an overall floor area of _____ square metres.

c) The average value of the movable assets (bank and postal deposits, etc.) as of 31 December 2015 was equal to _____ Euros by applying the average exchange rate for the year in question based on the "Average yearly exchange rate" <http://cambi.bancaditalia.it/cambi/cambi.do?lingua=it&to=cambiMedieAForm> of the Bank of Italy.

Signature of the Ambassador or the Consul
(or his representative)

Annex E - List of especially poor non-EU countries

In accordance with Ministerial Decree No 689 of 16 September 2015 - Definition of developing Countries for the purposes of art. 3, paragraph 5 of DPCM of 9 April 2001, in order to assess the economic conditions and implement their respective actions, the regional management bodies apply the provisions of article 13, paragraph 5 of the Decree of the President of the Council of Ministers of 9 April, 2001, cited in the introduction, to students from the countries which are listed below:

<i>Afghanistan</i>	<i>Ethiopia</i>
<i>Angola</i>	<i>Gambia</i>
<i>Bangladesh</i>	<i>Guinea</i>
<i>Benin</i>	<i>Guinea</i>
<i>Bhutan</i>	<i>Bissau Haiti</i>
<i>Burkina</i>	<i>Kenya</i>
<i>Faso</i>	<i>Kiribati</i>
<i>Burundi</i>	<i>Korea Dem. Rep.</i>
<i>Cambodia</i>	<i>Lao People's Democratic Republic</i>
<i>Central African</i>	<i>Lesotho</i>
<i>Republic Chad</i>	<i>Liberia</i>
<i>Comoros</i>	<i>Madagascar</i>
<i>Congo Democratic Republic</i>	<i>Malawi</i>
<i>Djibouti</i>	<i>Mali</i>
<i>Equatorial Guinea</i>	<i>Mauritania</i>
<i>Eritrea</i>	<i>Mozambique</i>
<i>Ethiopia</i>	<i>Myanmar</i>
<i>Gambia</i>	<i>Nepal</i>
<i>Guinea</i>	<i>Niger</i>
<i>Guinea</i>	<i>Rwanda</i>
<i>Bissau Haiti</i>	<i>Sao Tome & Principe</i>
<i>Kenya</i>	<i>Senegal</i>
<i>Kiribati</i>	<i>Sierra Leone</i>
<i>Korea Dem. Rep.</i>	<i>Syria</i>
<i>Lao People's Democratic Republic</i>	<i>Solomon Islands</i>
<i>Afghanistan</i>	<i>Somalia</i>
<i>Angola</i>	<i>South Sudan</i>
<i>Bangladesh</i>	<i>Sudan</i>
<i>Benin</i>	<i>Tajikistan</i>
<i>Bhutan</i>	<i>Tanzania</i>
<i>Burkina</i>	<i>TimorLeste</i>
<i>Faso</i>	<i>Togo</i>
<i>Burundi</i>	<i>Tuvalu</i>
<i>Cambodia</i>	<i>Uganda</i>
<i>Central African Republic</i>	<i>Vanuatu</i>
<i>Chad</i>	<i>Yemen</i>
<i>Comoros</i>	<i>Zambia</i>
<i>Congo Democratic Republic</i>	<i>Zimbabwe</i>
<i>Djibouti</i>	
<i>Equatorial Guinea</i>	
<i>Eritrea</i>	

Annex F - Annual exchange rate/currency

Annual average exchange rate <http://cambi.bancaditalia.it/cambi/cambi.do?lingua=it&to=cambiMedieAForm>

Source: *Bank of Italy*

Annex G - List of Laziodisu residences

	Assisi	Via Assisi, 77 - Roma	80	8 disabili autosufficienti	88
	Valle Aurelia	Via Baldo degli Ubaldi, 265 - Roma	190	10 disabili autosufficienti	200
	Ponte di Nona	Via Ponte di Nona, Roma	151	12 disabili autosufficienti	163
	Villafranca	Via Villafranca – Latina	46	2	48
Roma Due	Falcone e Borsellino	Via Mario Angeloni, 13/17 - Roma	286	16 disabili autosufficienti	302
	New Cambridge	Via Cambridge 115 - Roma	40	7 disabili autosufficienti	47
	Archeologia	Via dell'Archeologia, 29 - Roma	122	8 disabili autosufficienti	130
Roma Tre	Valleranello	Via Valleranello, 99 Roma	380	20 disabili autosufficienti	400
Viterbo	San Sisto	Piazza San Sisto, 8 - Viterbo	61	4 disabili autosufficienti	65
	Cardarelli	Via Cardarelli, 77 - Viterbo	153	9 disabili autosufficienti	162
Cassino	Folcara	Loc. Folcara, Cassino	188	12 disabili autosufficienti	200
Totali			2350	165 *	2515

The places, reserved for students with disabilities which are not allocated, will, however, be allocated to eligible students.

